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| **Commodore Stockton Skills School 2022-2023 School Site Council****(Fall - 1st Meeting)****October 24, 2022 at 2:30, Zoom Meeting:** <https://us02web.zoom.us/j/81779464852?pwd=S0VHOXhYdm5ENU9yU3lQL0RYeENWdz09>**Meeting ID: 817 7946 4852****Password: 389825****Minutes** |
| **Elected School Site Council Members** |
| Clare Stubblefield, Principal | Jennifer Edmund Parent |
| Anthony Gragg, Teacher | Earlisha Gaines, Parent |
| Joseph Spracher, Teacher | Kim Garrigan, Parent |
| David Zeyen, Teacher | Ariyan Miller, Parent |
| Melissa Fisher, Other Staff | Thaddeus Smith III, Parent |
|  | Name, Parent/Community Member/Student\*, CouncilRole |
| **Guests** |
| Nicole ClarkArt Mosqueda |

\* SSC Member required to meet secondary composition only and may include a student in place of a parent/community member.

\*\* Agenda Items must match the Notice of Meeting/Agenda verbatim.

\*\*\* Summary of Discussion and Actions include a brief, but concise narrative of the presentation and the highlights and questions/comments presented during the discussion.

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| **AGENDA ITEM\*\*** | **Summary of Discussion and Actions\*\*\*** |
| **1. Call to Order** | *Mrs. Stubblefield called the meeting to order 2:35.* |
| **2. Roll Call, Establishment of Quorum, and Introductions**(Quorum is established when at minimum 6 members are present for elementary sites and 7 members are present for secondary sites.) | *Mrs. Stubblefield took member attendance through roll call. The following member attendees were present: Clare Stubblefield, Anthony Gragg, Joseph Spracher, David Zeyen, Melissa Fisher, Jennifer Edmund, Earlisha Gaines, Kim Garrigan, and Thaddeus Smith III.**Guests: Nicole Clark and Art Mosqueda.**There were 9 members present, which constituted a Quorum.* |
| **3. Public Comments** | *No comments received.* |
| 1. **Membership**
	1. Confirmation of Newly Elected SSC Members
	2. Review Roles and Responsibilities of SSC Members (Guide to School Site Councils

(SSC) [English/](https://www.stocktonusd.net/cms/lib/CA01902791/Centricity/Domain/176/Guide%20for%20SSC%20-%20August%202019.pdf)[Spanish](https://www.stocktonusd.net/cms/lib/CA01902791/Centricity/Domain/176/Guide%20for%20SSC%20-%20Spanish%20-%20August%202019.pdf))* 1. Election of Officers of the SSC
	2. Set SSC Meeting Schedule
	3. Review and Update Bylaws
 | 1. *Mrs. Stubblefield discussed the results of the election and welcomed the newly elected SSC Members. Shel asked members to introduce themselves and state their role on the School Site Council. Terms of each member were announced.*
2. *The Chairperson reviewed the roles and responsibilities of the SSC. The main role of the SSC is to develop, review, update and approve the School Plan.*
3. *The council elected the following positions from the members: Anthony Gragg, Chairperson; Thaddeus Smith III, Vice-Chairperson; Clare Stubblefield, Secretary, Parliamentarian, David Zeyen. The Chairperson motioned for a vote of officers. Mr. Spracher seconded. All positions were elected by chat vote unanimously. The Secretary noted the officers on the official roster.*
4. *SSC meetings will be held monthly on Mondays. The public notice which includes the agenda will be posted/shared within 72-hours prior to the start of the meeting.*
5. *The council reviewed the Bylaws. Mr. Smith motioned to vote to accept the Bylaws. Ms. Edmund seconded the motion, and all council members voted “aye” in the chat.*
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| 1. **Review and Approval of Minutes**
	1. June 9, 2022
 | 1. *The minutes from the June 9th meeting were reviewed and approved with no changes. Mr. Gragg made the motion, Mr. Smith seconded the motion, and all council members voted “aye” in the chat.*
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| 1. **Title I Required Activities**

Present Title Parent Meeting* 1. Review of the UCP Annual Notice of 2022-2023
	2. Overview of School-Level Parent & Family Engagement Policy
	3. Overview of School-Parent Compact
	4. Review and Approve Comprehensive School Safety Plan
 | ***a****) The principal shared the Uniform Complaint Procedures (UCP) Annual Notice for 2022-2023 and discussed the process and procedures.* 1. *The principal went over the School-Level Parent and Family Engagement Policy and discussed current parent involvement activities for this school year.*
2. *The principal went over the School-Parent Compact and discussed the agreement of how parents, students and teachers will work together to make sure all our students reach or exceed grade-level standards.*
3. *The assistant principal, Mrs. Clark, provided an overview of the Comprehensive School Safety Plan.*

*Mr. Smith suggested the Parent and Family Engagement Policy and the School-Parent Compact be placed on the school website under Parent Resources. He also asked if there was a system in place if you were interested in volunteering. Mrs. Stubblefield suggested communicating with the teacher about volunteering.* *Ms. Gaines suggested adding District Parent Committees to The Comprehensive Safety Plan as another way for parents to be involved. She also wanted more information on Restorative Practices. Mrs. Clark explained what it is and how it is being used at Commodore.* *Ms. Edmund made the motion to approve the Comprehensive School Plan with the changes made., Mr. Gragg seconded the motion, and all council members voted “aye” in the chat.* |
| 1. **School Plan for Student Achievement (SPSA)**
	1. Overview of current SPSA
 | *Tabled until the next meeting.* |
| 1. **Progress Monitoring of each Strategy/Activity/Task**
 | *Next meeting* |
| 1. **Local Control Accountability Plan**
	1. None
 | *No new information* |
| 1. **Announcements/Reports**
	* DELAC
	* ELAC
 | *None* |
| 1. **Adjournment**
 | *The Chairperson adjourned the meeting at 3:46.* |